

RUN OF SHOW



SAMPLE RUN OF SHOW



5 PM HOST ARRIVES AT VENUE

Host should ensure set up of film and test the movie one more time for sound.
Setup welcome table and to check in attendees



6 PM DOORS OPEN

Greet attendees and ask them to take their seats.



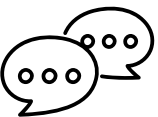
6:30 PM INTRO REMARKS + PLAY MOVIE

Thank attendees for coming and introduce the film and any partners or co-hosts.
Mention if there will be a Q&A afterward.



7:45 PM FILM ENDS + IMPACT SURVEY

Ask attendees to take the impact survey by either scanning the QR code on screen or postcard or clicking on the link in their email.



7:50 PM Q&A DISCUSSION

Intro post-screening discussion: panelists and kickoff discussion.



8:00 PM EVENT ENDS

End time of the event